

2024-2025 Annual Board Work Plan

Month	Committee of the Whole Meetings		Board Meetings		Additional Meetings
	Leadership	Presentations	Leadership	Reports and Governance Oversight	
September	Acknowledge the year's Sacred Teaching	Curriculum plans for Year	Election of Chair/Vice-Chair	School Opening Report	
	Motions to BCSTA PC		Acknowledge the year's Sacred Teaching (info)	Student Learning Survey	
	Board Work Plan		Meet with Auditor Re: Financial Statements	Summer Learning Report	
	Tying in Strat. Plan and Priorities		Board Work Plan/ SP Prioritization	SOFI Report	
	Policy Reviews		Highlighting Strat. Plan Priorities	Executive Compensation	
	Mission Online Summer Learning review	FSA Letter to Parents	Financial Statements and Audit Findings		
		Borrowing Resolution	FESL Report		
		Minor Capital Plan	Annual Report, incl Superintendent		
		Consider Motions to BCSTA PC	Year End Report / FSD&A		
			School Growth plans for 2024/2025		
October	Policy Reviews		Trustee Committee / Liaison Appointments	Student Services Dept	Trades Committee
	LRFP				Board / DPAC
	Childcare		Start work on Long Range Facilities Plan		Board / Student Councils
					Board / City Meeting (10/3)
					BCSTA Fraser Valley Branch Meeting
November	Policy Reviews			Finance Dept Update	
				Quarterly Report - as of Sept 30 - includes enrolment, employee summaries	BCPSEA Fall Symposium
					BCSTA Trustee Academy
	Strategic Plan Review		Motions for BCSTA AGM/PC		BCSTA Provincial Council
December	Policy Reviews			Completion Rates	Full Board / First Nations
	Enrolment Growth / Development Review			International Dept/ELL Review	FNESC Conference
	Budget Priorities - 24/25 Amended & 25/26 - link to Strategic, IT, LRFP, plans etc				
January	Trustee Disclosure Forms January 15		Strategic Plan Updates	How are we doing report: Indigenous students (receive)	BCPSEA AGM - Zoom
	Policy Reviews		Review Auditor Appointment	*BCSTA Board Performance Review	BCSTA FV Branch AGM
	24/25 Amended Budget Discussions		24/25 Amended Budget Bylaw	Indigenous Education Dept	Board/First Nations [2]
			25/26 School Calendar Consultation		Board/MLA/City Meeting?
February	25/26 School Calendar consultations		25/26 School Calendar Approval/Submission	Quarterly Report - as of Dec 31, incl Superintendent's Mid-Year Report	BCSTA Provincial Council
				FSA Results Report	
				Graduation Assessments: Gr 10 Literacy & Numeracy Exams	
				Post Secondary Transitions	
				Class Size & Compositions Comparisons (Open Data collect.)	
			24/25 Amended Budget Bylaw	25/26 Enrolment Projections	Board / Student Councils
			Long Range Facilities Plan	Operations Dept	
				- Buildings	
				- Grounds	Joint Partner Liaison and Board Chair Meeting
				- Transport	Board/First Nations [3]
				- Information Technology	Trades Training Committee Meeting
				How are we doing report Indigenous Education (Report)	Board / DPAC
March	Mental Health Review		MTU Education Leave Requests	Health & Safety Update	Board / First Nations [4]
	Update Budget Priorities				BCSTA AGM
				24/25 Annual Facilities Grant	Board/City Meeting (4/___? 1pm)
April	Review Strategic Plan with budget		Emergency Preparedness	Human Resources Dept	
			Long Range Facility Plan	PRESENTATION: Students to present post Australia Trip	
May	2025/2026 Budget Review		25/26 Preliminary Budget	Review EDI & MDI data	
	New Board Authorized Course BAA review		Board Governance Self Review	Early Learning & Childcare	Board / Student Councils
	2025/2026 Budget Review				
				Quarterly Report - as of March 31	Board/MLA Meeting (05/___?)
				Major Capital Plan	
June	2025/26 Board Meetings Calendar		New Board Authorized Course approvals	Trustee Remuneration	
				Superintendent Growth Plan	Employee Recognition & Retirement Events
	2025/26 Draft Board Work Plan		25/26 Preliminary Budget Bylaw	Reflect on School Growth Plans	
			Submission of Long Range Facilities Plan		
		Exempt Compensation Review			School Functions (Grad)
	Reflect on School Growth Plans		Complete Superintendent Growth Plan Review	International Student Fees	Trades Training Committee Meeting
					Board/First Nations [5]
			Major Capital Plan	Riverside Tuitions	
			2025/2026 Preliminary Budget Bylaw		

Other Information

-Ongoing advocacy work with Municipal and Provincial Governments